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Alberta Normal Schools

Announcement 1926-27

CALGARY and CAMROSE

Issued under the direction of the
HONOURABLE PERREN BAKER
MINISTER OF EDUCATION



EDMONTON

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CLASSES OF CERTIFICATES ISSUED IN ALBERTA

(a) Academic Certificates

The highest grade of certificate issued by the Alberta Department of Education is termed the Academic. Candidates for this certificate must hold a B.A. degree or the B.Sc. in Arts from a standard university, and must complete satisfactorily a term of Normal training as may be prescribed. This Normal course is organized for advanced students and treats more especially of the problems of secondary school administration and teaching. It will be given at the Calgary School only.

(b) First Class Certificates

Undergraduates in Arts of at least two years' standing and students who hold the Grade XII certificate or its equivalent are eligible to become candidates for a teaching certificate of the First Class. The professional training covers a period of from thirty-three to thirty-six weeks, conforming in general to the ordinary scholastic year.

(c) Second Class Certificates

The minimum attainment for admission to an Alberta Normal School is the Grade XI certificate or its equivalent. Grade XI represents substantially the same standard of attainment as junior matriculation. The professional training demanded covers the same period as that for a First Class Certificate.

All certificates of the grades mentioned above are termed "interim," that is, they are valid for one year from the close of the school term during which they are issued. These certificates become permanent when the following conditions have been met: (a) One year's teaching experience in Alberta schools; (b) satisfactory reports, as to quality of work done, by an Inspector of Schools; (c) completion of the prescribed reading course.

The 1926-27 Session of the Normal Schools will open on September 21st, 1926, and continue until June 3, 1927. Registration will take place at the schools, Tuesday, September 21st, and regular class work will begin the following morning. There is

1926-27 Session every prospect that the schools will be crowded. All candidates for admission should secure application forms from the Registrar, Department of Education, Edmonton, and immediately on receipt of information of having secured the required academic standing, mail the completed application to the Department. Students who have received cards of admission and who fail to report on registration day may have their places assigned to others should the accommodation be taxed.

Registration for the Graduates' Course should be completed during December.

Admission to the classes of the Normal schools must be obtained through the office of the Registrar, Department of Education, Edmonton. The minimum academic qualification is the Grade XI Certificate, or its equivalent. Under present regulations, only applicants without conditions from their High School work will be granted admission to Normal. Supplemental examinations in the subjects of Grades XI and XII will be held at various points throughout the Province, beginning on August 30th, 1926.

Admission

Applicants for admission must use the prescribed form issued by the Department of Education and furnished by the Registrar. Each application must be accompanied by (1) a statement of age; (2) a satisfactory certificate of moral character dated within three months of the date of the application; and (3) such certificates of academic standing as the applicant may possess. A card of admission is forwarded to the successful applicant by the Registrar and this is to be presented to the Principal of the school on the opening day of the session.

The age requirements for admission are as follows: Women who will attain the full age of seventeen and men of eighteen on or before December 31st, 1926, are eligible for admission.

All students are required to undergo a medical examination before being enrolled for training. It is recommended that students who plan to take part in such games as rugby, basketball, or hockey, secure a certificate of physical fitness. Candidates suffering from physical handicaps of any sort will save themselves trouble and expense by getting the advice of

general regulations for the management of the schools and a general participation in the school activities will result in a maximum of profit being received from the course.

A very important phase of teacher-training work is the opportunity for observation of good class-room organization and procedure as well as responsible teaching practice. An effort is made to grade the practice in such a way as to include all degrees of responsibility from that of merely helping the regular teacher with the mechanics of the class work to that of complete control and responsibility for an entire session. Conferences with supervising teachers or student groups or both follow each lesson.

Observation and Participation in Teaching

COURSES FOR TEACHERS WHO WISH TO QUALIFY FOR FIRST-CLASS CERTIFICATES

Under the regulations of the Department of Education teachers holding certificates of the second class, either interim or professional, and the Grade XII non-professional certificate, or its equivalent, may secure a certificate of the first class by meeting the following requirements:—

Work at the Summer School for Teachers, involving attendance at one session and the successful completion of the following courses:

- (1) Educational Psychology.
- (2) School Organization and Administration.
- (3) Educational Problems.
- (4) One of the standard 80-minute courses to be selected by the student and approved by the Department of Education.

REQUIREMENTS FOR PROFESSIONAL CERTIFICATES

- (1) Successful work during the Normal School session, including a satisfactory report on practice teaching.
- (2) Passing final written tests which may be imposed in any courses.
- (3) Teaching successfully for one year in a school under the jurisdiction of the Department of Education.
- (4) Completing satisfactorily a Reading Course required of all teachers securing Interim Certificates on and after May 1st, 1918.

Details of Reading Courses may be had on application to the Department of Education.

PREScribed TEXT-BOOKS

N.B.—Students are advised to purchase books only as required by the Instructors.

FIRST CLASS

Science of Education:—

“Psychology for Students of Education” (Gates): Macmillan.

History of Education:—

“A Student’s History of Education” (Graves): Macmillan.

School Management:—

“School Efficiency” (Bennett): Ginn & Co.

Composition:—

“Modern Practice in Teaching Composition” (Dickie): W. J. Gage & Co.

SECOND CLASS

Psychology:—

“Psychology for Teachers” (La Rue): American Book Co.

School Management:—

“School Efficiency” (Bennett): Ginn & Co.

Composition:—

“Modern Practice in Teaching Composition” (Dickie): W. J. Gage & Co.

FIRST AND SECOND CLASS

“How to Teach Arithmetic” (Brown & Coffman): Rowe, Peterson & Co., Chicago.

“New Barnes Writing Books”: E. N. Moyer Co., Edmonton; F. E. Osborne, Calgary.

“New Graphic Drawing Books”: Prang & Co., Chicago.

“The Progressive Music Series,” One Book Course: W. J. Gage & Co., Limited, Toronto.

“Teacher’s Manual for One Book Course”: W. J. Gage & Co., Limited, Toronto.

All correspondence relative to admission should be addressed to—

THE REGISTRAR,
Department of Education,
Edmonton.

1926

1927

Wednesday, January 5th	Second Term begins.
Friday, April 15th	Good Friday, Easter vacation begins.
Monday, April 25th.....	Classes resumed.
Friday, May 1st	Test in Prescribed Reading.
Friday, June 3rd.....	Session ends.
Monday, July 4th.....	Summer School opens.
Saturday, August 6th	Summer School ends.

ALBERTA NORMAL SCHOOLS

The Province of Alberta provides for the professional training of teachers by the maintenance of two Normal Schools. The first Normal School in the Province was opened in Calgary in 1905. This school moved into its new home in 1923 and has accommodation for approximately 350 students. During the current year those who are required to take the short session only will be trained here in the autumn term, and the University Graduates in the spring term, in addition to the regular classes. The second school is located in the town of Camrose. It was organized in 1912 and is designed to serve the northern section of the Province.

Accommodation in these schools is limited to seven hundred students, and may be insufficient for all who wish to attend. Should this be the case, admission will be granted in the order in which applications are received at the Department.

the Department of Education before proceeding to the school. A careful survey of the student body will be made during the first six weeks of the term and those who, in the judgment of the staff, are unlikely to succeed in teaching, will be asked to withdraw. *No loans will be authorized until after this survey has been made.*

Teachers-in-training board in private houses in the neighbourhood of the schools. Board and room may be secured at

Living Arrangements prices varying from \$28.00 to \$36.00 per month. It is possible also to secure rooms for light house-keeping and furnished rooms with boarding privileges elsewhere at proportionate rates. Lists of approved boarding houses are kept on file at the schools and these may be consulted at any time. Men and women students are required to live in separate houses. Students are advised to arrive sufficiently early to complete arrangements for board and lodging before the opening day of the session. Past experience would indicate that living arrangements may be made much more satisfactorily after arrival. In every case the boarding place of students must be approved by the Principal.

Teachers-in-training are charged a tuition fee of \$25.00. These fees are payable to the Principals of the schools, and should be handed in at the time of registration. No tuition fees are charged returned soldiers. A Students' Union fee of \$2.00 will be charged all students.

A careful examination of the personal expenditures of students of former years suggests the following estimate of the probable cost of the Normal course:

Expenses	Board and lodging.....	\$250 to \$300
	Books and supplies	35 " 40
Laundry	25 " 30	
Extra clothing (gymnasium costume, etc.).....	15 " 20	
Recreation	20 " 25	
Travelling expenses	10 " 40	
Incidentals	30 " 40	
		\$385 to \$495
Fees—Tuition	\$25.00	
Students' Union	2.00	

The above figures may be relied on as being sufficient to cover all reasonable expenditures of careful students.

The policy of the Department of Education in the matter of loans to Normal students has been greatly modified recently.

Loans

These changes are designed to eliminate much of the borrowing. Investigation has shown that in former years students have handicapped themselves with indebtedness, who with reasonable care could have got along quite well without assistance.

In future, loans may be given to those students *only* (a) who must board away from home while attending Normal School, (b) to those who are able to satisfy the Department that without assistance a Normal Course would be impossible.

The maximum amount of the loan per student will be four hundred dollars. *No payments will be made until (a) all forms have been properly completed, (b) it has been ascertained that the guarantors are satisfactory, and (c) the school authorities have had an opportunity of determining the probable fitness of the applicant for the work of teaching.*

Any loans thus made will be repayable within two years, and will bear interest at 7%.

The first payment will fall due six months after graduation. Applicants for the loan must agree to teach in the schools of Alberta until such time as the loan is repaid in full.

Students must arrange to finance themselves during the first two months, as no loan instalments will be paid before December 1st.

It is expected that students will attend all classes for which they are enrolled promptly and regularly. Failure in either of these particulars will result in failure to secure a certificate. Students who are persistently delinquent in their work, or who show little promise of success in teaching, will not be admitted for the second term. Those who are absent on account of illness or other very exceptional circumstances should report to the Principal immediately on return to school.

Duties of Students

The Normal Course requires considerable intensive work and careful study outside of class hours. Students will understand that preparation for a life work is serious business. Persistent idleness and inattention may result in exclusion from classes. All will be required to conduct themselves in a manner becoming men and women shortly to engage in the important work of teaching. Cheerful acquiescence in the

